

**UNITED STATES DEPARTMENT OF AGRICULTURE**

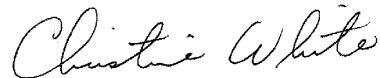
Farm Service Agency  
Washington, DC 20250

**Notice SIP-30**

**For:** State and County Offices

**Entering SIP Cost-Shares Earned at FY-End**

**Approved by:** Acting Deputy Administrator, Farm Programs



**1 Processing SIP Cost Shares at FY-End**

**A**

**Background**

1-SIP, paragraph 406, requires that County Offices not transmit SIP disbursements during the last 5 workdays of September. This requirement ensures that cost-shares earned will equal payments reported to FS at FY-end.

**B**

**Purpose**

This notice reminds State and County Offices not to enter SIP cost-shares earned or transmit SIP disbursements during the last 5 workdays of September.

**C**

**Contact**

If there are questions about this notice:

- County Offices shall contact the State Office
- State Offices shall contact Debbie Barker, FMD, at 703-305-1309.

**Disposal Date**

December 1, 2000

8-21-00

**Distribution**

State Offices; State Offices relay to County Offices

## Notice SIP-30

### 1 Processing SIP Cost Shares at FY-End (Continued)

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#### D

#### County Office Action

County Offices shall take the following action to comply with the date requirements.

<b>IF the County Office receives a certified report of cost-shares earned...</b>	<b>THEN cost-shares earned must be entered and queued for transmission...</b>
on or before September 22, 2000	by September 22, 2000.
after September 22, 2000	on or after October 1, 2000.

**Note:** If the County Office has not been able to successfully transmit SIP data to KCFO by September 27, 2000, contact the National Help Desk, through the State Office computer specialist, for assistance.

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